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## In-Kind Donation Form

Thank you very much for making an in-kind donation to Good Shepherd Services. This form will help us to properly record and acknowledge your generous gift.

### **Donation and Donor Information (to be filled out by donor):**

We wish to donate the following items to Good Shepherd Services, as described below:

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Estimated Value of the Donation<sup>1</sup> : \$ \_\_\_\_\_ Date of Donation: \_\_\_\_\_

Individual or Organizational Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address(es): \_\_\_\_\_

Special Instructions, if any, including designated Good Shepherd program, if any. Attach additional pages if necessary:

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Signature of Donor(s): \_\_\_\_\_

### **Disbursement Information (to be filled out by Good Shepherd Services)**

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<sup>1</sup> The IRS requires, for our records and yours, that an estimation of the dollar amount of a non-cash contribution be given. IRS publication 563, *Determining the Value of Donated Property* is helpful for individuals, partnerships, and corporations who make non-cash contributions. If a non-cash contribution exceeds \$500, the taxpayer must file IRS Form 8283.